

Addendum #1

Contract Services for K-12 Social Emotional Support Professionals (Non-Public)

Issue Date: January 20, 2021

Bids Due: February 3, 2021 at 1:00 PM

Currently, seven vendors are providing social-emotional support services to non-public schools utilizing federal funding. Through this RFP, we hope to approve multiple vendors that are qualified to provide services to our non-public schools. Approval does not guarantee a contract, however, as contracts will be awarded to specific approved vendors based on an evaluation of the needs and preferences of individual non-public schools.

The exact number of schools receiving equitable services through federal funding varies from year-to-year, and likewise, individual needs and programs within schools vary from year-to-year. Currently, the non-public schools participating in equitable services are: Bishop McVinney, Blessed Sacrament, Bradley School, Community Preparatory School, Henry Barnard, Islamic School of Rhode Island, Jewish Community Day School, La Salle Academy, Lincoln School, Meeting Street, Montessori Children's House, Mount Pleasant Academy, Providence Hebrew Day School, Roger Williams Day Care, Sacred Heart, San Miguel, School One, Sophia Academy, St. Augustine, St. Mary, St. Mary Bay View, St. Patrick, St. Paul, St. Pius V, St. Raphael, St. Rocco, St. Thomas, The Croft School, The French American School of Rhode Island, The Groden Center, and the Providence Center.

1. Will the district accept proposals for teletherapy services?
 - a. Yes, the district will accept and review proposals for teletherapy services.
2. Who are the current vendors providing these services?
 - a. Vendors providing the same or similar services to those included in the scope of this RFP in non-public schools with federal funds currently include Humanus Corporation, Barbara Hayes, Ellen Curran, Milka Aquino, Megan Cavanaugh, Emily Fox, and Jacek Dorota.
3. What are the hourly rates for these services by discipline?

- a. This is the first time that Providence Public Schools has solicited proposals in this manner and we do not maintain a list of hourly bill rates by discipline.
4. What is the anticipated number of full-time and part-time positions?
 - a. The number of positions available changes from year-to-year based on the needs of students and schools. Likewise, the District will work with non-public schools to find an individual vendor or agencies that best meets their needs. We anticipate that the majority of positions will be on a part-time basis.
5. Are your current vendors meeting your needs?
 - a. Yes.
6. What is the anticipated number of full-time and part-time positions by discipline?
 - a. The district does not currently have an estimate of full-time and part-time positions by discipline. Need will be determined by schools during the spring budgeting process.
7. Do you anticipate awarding one or multiple vendors?
 - a. We anticipate awarding to multiple vendors.
8. What is the anticipated award date?
 - a. We anticipate notifying qualified vendors in late February/early March. Vendors selected by schools for contracting will be contacted in May/June.
9. How will vendors be notified of the award?
 - a. Vendors who are determined to be qualified will be notified of this by the Purchasing Department at Providence Public Schools via email. Notification of qualification does not guarantee that a vendor will be selected by a school to provide services. Vendors selected by schools for contracting will be contacted by a Providence Public School District to finalize the contract and award in May/June.
10. Will vendors have access to materials, supplies, computers, printers, equipment, evaluation kits, and protocols provided by your schools?
 - a. All supplies are expected to be supplied by individual vendors, or provided by the non-public schools where services are provided in coordination with vendor needs.
11. Can pricing increase during the term of the contract?
 - a. Pricing can increase between year one, option year 1 and option year 2. These differences in pricing across years must be clearly stated in the bid. Vendors are expected to hold pricing within a given fiscal year (July 1 to June 30).
12. Do you require resumes of potential contracted therapists to be included in our submission?

- a. We don't require resumes of potential contract therapists to be included in the submission, but the bidder should demonstrate their ability to quickly and successfully identify and present qualified candidates to PPSD.
13. Does the district reimburse for mileage for travel between schools?
- a. No.
14. Do you require a guarantee of services or is it understood that vendors will recruit on a best efforts basis?
- a. We do not require a guarantee of services. Vendors will only be paid if a candidate is identified and placed within a school.
15. Are you interested in curriculum, training resources for your existing educators or contract support professionals to work with students?
- a. At this time, we are only looking to contract support professionals to work with students.
16. How should vendors submit bids?
- a. Bidders looking to hand-deliver their submissions to the Purchasing Department at 797 Westminster Street should contact Molly Hannon via email at Molly.Hannon@ppsd.org. An original paper version, a copy paper version, and a digital copy on a CD or flash drive must be submitted in a single sealed envelope as indicated in the submission instructions. Bids can also be mailed following the instructions included in the solicitation
17. Can vendors write about organizational capacity to do this work, or do you need things like individual licenses etc. from practitioners?
- a. Vendors can write about organizational capacity to do this work without providing individual licenses at this time. Individual licenses to verify that vendors are qualified for the categories to which they applied are required. For hiring agencies applying, individual licenses of candidates do not need to be submitted in the bid.
18. How many schools are being served by this contract currently? Could you give us a list of the schools?
- a. 31 non-public schools are eligible to receive equitable services through federal funding. Currently, six of these schools utilize social-emotional support personnel in some capacity. Those schools are: St. Patrick Academy, St. Augustine School, Jewish Community Day School, San Miguel School, Bishop McVinney School, and St. Pius V School.
19. How many schools will be served under the new contract? Could you give us a list of the schools you anticipate participating in this service?

- a. Participation of non-public schools varies from year-to-year depending on the needs and preferences of each school. However, we anticipate that a similar number of schools will be eligible to receive equitable services during the 2021-2022 school year.
20. Do these include Charter schools?
- a. No charter schools are included.
21. Why is the district utilizing a solicitation for the services requested in this bid?
- a. The district is required to formally bid for goods and services with an anticipated dollar value above \$5,000 within a given fiscal year.
22. Can the district please clarify the anticipated award date and anticipated start date?
- a. We anticipate notifying qualified vendors in late February/early March. Vendors selected by schools for contracting will be contacted in May/June.
23. How many client references does the district require?
- a. One to three references are sufficient.
24. Can the district confirm the number of FTE contract, vendor supplied, professionals?
- a. The exact number of FTE's needed varies from year-to-year depending on the needs and preferences of participating non-public schools.
25. How many vendors is the district currently using to fill these needs?
- a. The district is currently using seven vendors to provide these services in non-public schools.
26. Can the district please provide incumbent information, and current bill rates, for contracts in place for similar services?
- a. This is the first time that Providence Public Schools has solicited proposals in this manner for participating non-public schools and we do not maintain a list of hourly bill rates by discipline.
27. Approximately how much travel between schools is expected for these providers?
- a. Travel between schools varies from year-to-year depending on the needs and preferences of participating non-public schools.
28. Can the district please clarify the student caseload per discipline?
- a. Student caseload varies from year-to-year depending on the needs and preferences of participating non-public schools.
29. Can the district clarify if this position must be on-site, or will the district accept candidates who are only willing to work remotely?
- a. The district will accept candidates who are only willing to work remotely.

30. In the event that school will be operating remotely, is it anticipated that this provider will continue to work in a remote capacity?
- a. Yes
31. Can the district please list the locations that these professionals will be expected to report to?
- a. Exact locations for services vary from year-to-year depending on the needs and preferences of participating non-public schools.
32. In regards to the “Notice to Vendors” section of the RFP, bidders are welcome to submit proposed contract modifications in their bid submission. The district evaluation team will consider these modifications as part of their review process.